

Learning materials: print

Author Surname, Initial(s). (Year). *Title: Subtitle* [Format]. Name of institution.

Use the lecturer's name as the author if no other author is identified on the work.

Format: Study guide, Workbook etc.

Lewis, M. (2011). *EDC1300 Perspectives in education* [Course notes]. University of Southern Queensland.

Learning materials: online

Author Surname, Initial(s). (Year). *Title: Subtitle* [Format]. Publisher/Website name. URL

Bond, T. (2009). *Lecture 7: Arrays and matrices ED1401: Foundations of education, week 6 notes* [PowerPoint slides]. LearnJCU. <https://learn.jcu.edu.au>

For website name use the platform name: iTafe, TAFE NSW Moodle etc.

Journal article: print

Author Surname, Initial(s). (Year). Article title: Subtitle. *Journal Title, Volume*(issue), page range.

Jackson, A. (2007). *New approaches to drug therapy. Psychology Today and Tomorrow*, 27(1), 54-59.

Journal article: online

Author Surname, Initial(s). (Year). Article title: Subtitle. *Journal Title, Volume*(issue), page range. doi OR URL

Walsh, L., Zyngier, D., Fernandes, V., & Zhang, H. (2019). Engaged but ambivalent: A study of young Indigenous Australians and democratic citizenship. *Australian Journal of Indigenous Education*, 48(2), 193-205. <https://doi.org/10.1017/jie.2017.41>

Wherever a doi is given, use this in preference to a URL. If journal is from a library database, add a doi if available.

More help with referencing...

Referencing library guide: tafensw.libguides.com/research/referencing

Contact your local TAFE NSW library to book a librarian to help you with referencing:

tafensw.libguides.com/contacts

Access the after hours online tutoring help with Smarthinking:

tafensw.libguides.com/smarthinkingssupport



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Introduction

This is a short introduction to referencing using the APA 7th edition.

You should reference whenever you use the words or ideas from someone else.

There are two key components to referencing:

- In-text citation in the main body of your work.
- A reference list at the end of your work.

In-text citation

Provide the author's surname(s), and the year of publication in brackets next to the information you have used from another source.

Climate change science is based on empirical evidence, not opinion (Parnaut, 2011).

For **2 authors** include the surname of each separated by an ampersand (&).

(Churchill & Ferguson, 2019).

For **3 or more authors**, include the first author followed by **et al.**, and the year.

(Hunt et al., 2010).

Include a page number for a **direct quote** and **double quotation** marks.

“Sexual violence is not cultural, it is a crime” (Department of Justice, 2007, p. 2).

If you are unable to find a year of publication insert **n.d.** instead.

(Beyond Blue, n.d.).

Reference list

The reference list is placed at the end of your work on a new page.

- It should contain all the sources you have quoted or paraphrased in the body of your work.
- The list should be in alphabetical order by author.
- Titles should be in sentence case.
- APA requires a **hanging indent** (use the tab key) in the second and following lines of a Reference List entry.

Books

Author Surname, Initial(s). (Year). *Book title: Subtitle* (Edition). Publisher.

Mullin, B. J., Hardy, S., & Sutton, W. A. (2014). *Sport marketing* (4th ed.). Human Kinetics.

eBooks

Author Surname, Initial(s). (Year). *eBook title: Subtitle* (Edition). Publisher. DOI if available

Schiraldi, G. R. (2001). *The post-traumatic stress disorder sourcebook: A guide to healing, recovery, and growth*. McGraw Hill Education. <https://doi.org/101036/0071393722>

If the eBook is free from the internet add the URL after the publisher.

Website with a personal author

Author Surname, Initial(s). (Year, Month Day). *Title: Subtitle*. Website name. URL

Kenney, R., La Cava, G., & Rodgers, D. (2016). *Why do companies fail?* Reserve Bank of Australia. <https://www.rba.gov.au/publications/rdp/2016/pdf/rdp2016-09.pdf>

Website with a corporate author

Organisation name. (Year, Month Day). *Title: Subtitle*. Website name (if different to organisational name). URL

Dementia Australia. (2020, January). *Dementia statistics: Key facts and statistics*. <https://www.dementia.org.au/statistics>

Website without a date

Include (n.d.). instead of the year.

American Psychological Association. (n.d.). *About APA*. <http://www.apa.org/about>

Online video

Author Surname, Initial(s). (Year, Month Day). *Title: Subtitle* [Video]. Website name. URL

Foltz, B. (2017, June 28). *Accounting 101: Accrual accounting in Excel*, [Video]. Youtube. <https://youtu.be/8NC715kWNel>

Author = Person or group who uploaded video.
Date = Date the video was uploaded.