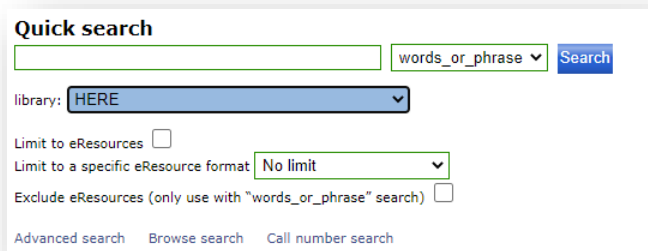


TAFecat – TAFE NSW LIBRARY NETWORK CATALOGUE

Available from: <https://tafecat.tafensw.edu.au>

- Contains details of holdings for all TAFE NSW libraries
- Available online via the URL above
- Allows users to see their borrower record and renew online

SELECT THE LOCATION YOU WISH TO SEARCH



Quick search

words_or_phrase

library: **HERE**

Limit to eResources

Limit to a specific eResource format **No limit**

Exclude eResources (only use with "words_or_phrase" search)

[Advanced search](#) [Browse search](#) [Call number search](#)

[Go to the catalogue](#)

Why select your local TAFE NSW library?

When choosing an individual library, you are actually searching the catalogue of all TAFE NSW libraries. However, if the library you have chosen to search owns an item, information about the copies it owns will be listed first.

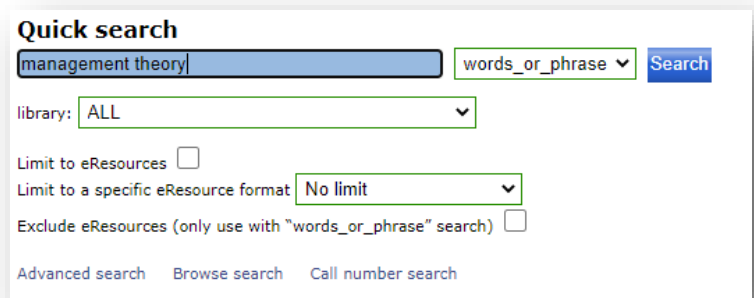
SEARCHING

There are two main types of searches; the **Quick Search** and the **Advanced Search**. You can also search by Browse Search (subject) or Call number search.

QUICK SEARCH

The default search "**words_or_phrase**" allows you to search by keyword in any field, such as title, author, subject etc. Use the dropdown box to select specific searches such as author, title, subject, series, periodical title or ISBN.

- Select a search type
- Type in your search terms
- Select a library
- Click search



Quick search

management theory words_or_phrase

library: **ALL**

Limit to eResources

Limit to a specific eResource format **No limit**

Exclude eResources (only use with "words_or_phrase" search)

[Advanced search](#) [Browse search](#) [Call number search](#)

ADVANCED SEARCH

This search allows you to combine several search elements.

Click on the **Advanced Search** link at the bottom of the Quick Search box.

Quick search

words_or_phrase
 library: ALL
 Limit to a specific eResource format: No limit

Some of the search elements you can combine include:

- Words or phrase
- Author
- Subject
- Publication year
- Item format eg. DVD (Use Item Category 1),
- Library

Advanced search

words_or_phrase: france travel
 author:
 title:
 subject:
 series:
 periodical title:

 library: ALL
 language: ANY
 type: ANY
 location: ANY
 item_category1: DVD
 item_category2: ANY
 item_category3: ANY
 match on: Keywords
 pubyear:
 sort by: None

This allows you to create a more limited or refined search.

VIEW YOUR SEARCH RESULTS

The catalogue will display a list of items that match your search terms.

The results are displayed in date order - 20 records per page.

You can move through the search results by clicking the page numbers at the top or bottom of the search results screen.

10. <input type="checkbox"/> Temp List	<p>Management theory and practice <i>Ninth edition.</i> Cole, G. A. (Gerald A.), author. Andover : Cengage Learning, [2020?] c2020 x, 692 pages : illustrations.</p> <p>This library owns a copy: 15 copies currently available - Newcastle Library, Broken Hill Library, Campbelltown Library, Coffs Harbour Library, Gunnedah Library, Inverell Library, Maitland Library, St Leonards Library, Orange Library, Ryde Library, Shellharbour Library, St George Library, and Tamworth Library</p>	
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To find out if the item is in the library, look for the **red tick** as well as the library locations listed below. You can also select the title in blue to see who holds the item. The symbols on the far right tell you what the item is eg: book or DVD.

The **Item Information** screen shows the library locations which hold this item, the Dewey number and whether the item is on loan. Any local copies will be displayed first.

It also shows the bibliographic details such as publisher and publication date.

Main collection means the item is available.

If a date displays next to the item, it is on loan. You can then request a hold be placed on the item.

Item Information	Catalogue Record
<p>Title: Management theory and practice Author: Cole, G. A. (Gerald A.), author. Edition: Ninth edition. Publication details: Andover : Cengage Learning, [2020?] Copyright date: c2020 Physical description: x, 692 pages : illustrations. ISBN: 9781473769724 Item info: 15 copies currently available - Newcastle Library, Broken Hill Library, Campbelltown Library, Coffs Harbour Library, Gunnedah Library, Inverell Library, Maitland Library, St Leonards Library, Orange Library, Ryde Library, Shellharbour Library, St George Library, and Tamworth Library.</p>	<p>Change Display</p>
<p>Holdings</p> <p>Newcastle Library 658/COLE</p>	<p>35555084789124 Main Collection</p>

SEARCH LIMITING

Search Again

management theory words_or_phrase Search

library: ALL

Previous Searches: --Choose a previous query--

language: ANY

type: ANY

location: ANY

item category1: eBook

item category2: ANY

item category3: ANY

match on: Keywords

pubyear:

sort by: None

Click on **Limit Search** in the blue bar at the top of the search results page, or **scroll** to the bottom of page to access the limiting options.

There are a number of limits you may apply – such as library, language, format (Item Category 1) and year of publication.

The display order of results can also be **sorted** by publication date, title or author.

RELATED WORKS

Another feature of TAFEcat is that you can choose to see more items by the same author or in the same topic as the item you've selected. Links to more by this author and more on this topic is located at the left of the item details screen.

Item Details

Temp List

Find more by this author

Find more on these topics

[Tweet](#)

Can't find it?
Contact your local TAFE NSW Library.

Item Information	Catalogue Record
<p>Title: Management theory and practice Author: Cole, G. A. (Gerald A.), author. Edition: Ninth edition. Publication details: Andover : Cengage Learning, [2020?] Copyright date: c2020 Physical description: x, 692 pages : illustrations. ISBN: 9781473769724 Item info: 15 copies currently available - Newcastle Library, Broken Hill Library, Campbelltown Library, Coffs Harbour Library, Gunnedah Library, Inverell Library, Maitland Library, St Leonards Library, Orange Library, Ryde Library, Shellharbour Library, St George Library, and Tamworth Library.</p>	

At the right of the item details, you can also see the **Category** (subject) areas of your search.

You can click on a **Category** area to find other items on this subject.

You Found Titles in Categories

- Economic Theory, Demography, Business Cycles
- Education (General)
- Ethics, Social Usages, Etiquette
- General Engineering, General Civil Engineering
- General Sociology
- General Works
- Home Economics
- Library Science and Information Resources
- Manners and Customs
- Political Institutions & Public Administration
- Societies and Clubs
- Speculative Philosophy
- Transportation and Communications
- Psychology
- Management
- More categories

TEMP LIST

You can make a list of items found in your search by clicking in the **Temp List** box next to each of the records you want to include.

To open your list, click on **Temp List** on the blue toolbar.

The items in your Temp List can be printed or emailed to your email account (to incorporate them into a bibliography).

7. Remove	<p>Managing diversity in Australia : theory and practice Strachan, Glenda, 1951- Sydney : McGraw-Hill, c2010. xxi, 282 p. : ill.</p> <p>This library owns a copy: 1 copy currently available - Newcastle Campus Library - Book in Main Collection</p>
8. Temp List	<p>Management : theory and practice 4th ed. Cole, Kris. Frenchs Forest, N.S.W. : Pearson Australia, c2010. xxi, 1120 p. : ill.</p> <p>This library owns a copy: 1 copy currently available - Newcastle Campus Library - Book in Main Collection</p>

MY ACCOUNT

To log on to your account, you need the library barcode from your TAFEcard and a Personal Identification Number (PIN). You can request a PIN from your local [TAFE NSW library](#).

Your user account (called "**My Account**") allows you to:

- View the items you currently have on loan
- Renew your current loans (You CAN NOT renew overdue items)
- View the status of any holds you have placed or hold requests that are pending
- Check if you have any overdue items, fines or other blocks on your library account

If you are using the catalogue on a public computer, remember to **Logout** when finished, to protect your personal information.

PRINTING AND EMAILING

To print from TAFEcat, use the "Print" features of your web browser (the "three dots" icon on the toolbar and then select Print from the drop-down menu.

Alternatively, you can email search results to your email account using the Temp List feature (see above).

PLEASE ASK FOR MORE INFORMATION AT YOUR LOCAL [TAFE NSW LIBRARY](#).