Follow these steps to navigate **PlantFile** online

**Category Search**
Plants can be arranged by category by clicking on a tab; eg. Tree, Fern, Palm

**Advanced Search**
The Advanced Search allows plants to be selected by botanical features. The headings are Plant, Leaf, Flower and Fruit.

**List Search**
The List Search arranges all the plant species in alphabetical order. Just click on the name and the plant details open.

**Search Plant**
Type all or part of the Botanic Name, then click

Click the recycle button to clear the fields

Search the Plant Overview for any single word

Selected plants are displayed with an image

**User Data Input**
The User Data Input option allows you to personalise your database by documenting plants of your choice and adding images. It is ideal for creating plant profile reports that can be emailed or printed.

**Plant Profile Report**
Click Plant Profile Report to produce a report / PDF.

**Plant File Online Help**
For more information use the Help files

**Quiz**
Once plants are saved in Personal Storage you can quiz the details to improve your knowledge and produce a PDF report of the results.

**Personal Storage**
Plants can be selected and stored in the Personal Storage option for study or landscape lists.

**Pests and Diseases**
Comprehensive Pests and Diseases information with images that are cross referenced with relevant plants.

**Simple Search**
The Simple Search aids in selecting plants with certain criteria. There is a large selection available. **It is advisable** to minimise choices in order to gain a wider selection.

Climate Zone selections include USDA, Sunset and UK. Press enter once the zone is typed in.

Selected plants are listed and displayed with an image.

**Plant Photo Gallery**
All plants include photos and most have a gallery of images that can be printed / PDF. Click View Details then Photos.

**Plant Pests and Diseases**
In the plant details relevant Pests and Diseases are listed with detailed information and images.