

# HUNTER TAFE ONLINE (MOODLE) ACCOUNT

Available from: <https://online.huntermoodle.edu.au>

You will need:

- Access to your TAFE NSW or personal email account
- A username and password – you can use your TAFE NSW username and password
- Go to <https://online.huntermoodle.edu.au>
- Click **Register** on the home page



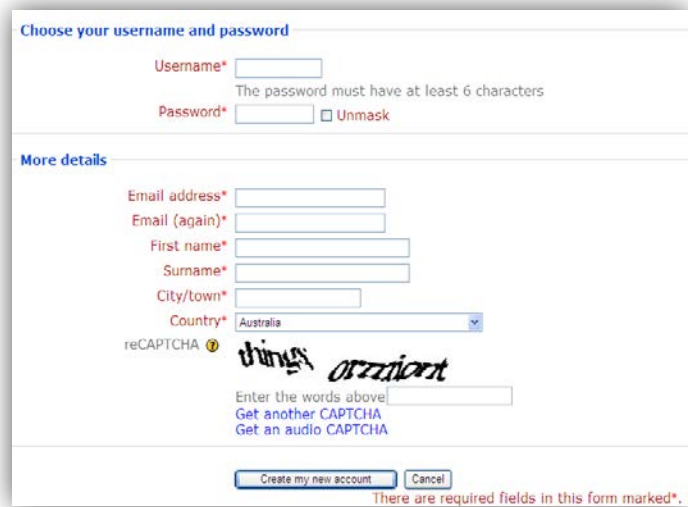
Choose your username and password:

- **Username** eg. Your TAFE NSW username
- **Password** eg. Your TAFE NSW password
- Use an email address you can access at TAFE NSW

1. Fill in your details.
2. Click on **Create my new account** and then **Continue** on the next screen.
3. An email will be sent to the address you used in your registration to confirm your account.

Open your email account and open the email from **Hunter TAFE Online**.

You must click on the link in the email to activate your Moodle account.



The image shows a registration form titled 'Choose your username and password'. It includes fields for Username\*, Password\* (with a note 'The password must have at least 6 characters' and an 'Unmask' checkbox), and a 'More details' section with fields for Email address\*, Email (again)\*, First name\*, Surname\*, City/town\*, and Country\* (set to Australia). There is a reCAPTCHA section with the words 'things' and 'original' and a text input field. At the bottom are 'Create my new account' and 'Cancel' buttons, and a note 'There are required fields in this form marked\*'.

**You have 1 hour to read your email, and click on the web link it contains - otherwise you will need to create a new account.**

**IMPORTANT: Keep a record of the username, password and email address you use to log in**

**NOTE: Your Hunter TAFE Online login will never change, even if your TAFE NSW password changes in the future**

## FORGOTTEN YOUR USERNAME OR PASSWORD?

1. Click on the **Forgotten your username or password?** link at the bottom of the log in screen.
2. Enter either your username **OR** email address.
3. An email will be sent to your email address with a new password.
4. If you can't remember any login details, you will have to create a new account.  
You won't be able to re-use the username or email address you used before, so will need to provide a new username and an alternate email address (eg. use a Gmail address if you previously supplied your TAFE NSW email address).