CHEMWATCH GOLD FFX QUICK START GUIDE
Available from: http://huntertafe.libguides.com/eresources

Accessing the program

You can open the program in any web browser; Internet Explorer, Chrome, Mozilla Firefox. You access the program via the URL at the top of this handout. The databases are listed alphabetically so select C and Chemwatch will appear in the list.

By clicking on Chemwatch Gold FFX, the login screen will appear.

See library staff for login and password details. Alternatively, request the login and password details via the Ask a Librarian service at http://huntertafe.libanswers.com/
Creating a shortcut to the program

You can create a link to the program by adding the site to your favourites list (Internet Explorer) or bookmarking the page (Mozilla Firefox). The favourites link or bookmark can then be copied to your desktop by selecting it with your right mouse button, choosing ‘Copy’ and then right clicking on your desktop and select ‘Paste’. In (Chrome) you can add it to your bookmarks bar or other bookmarks only. You can’t create a desktop shortcut.

Familiarise yourself with the program

The manual is very comprehensive if you require further information on how to use the database and it’s features more effectively. We recommend taking a look at this if it’s your first time using the database. Once you have used the database, and logged out, it will retain the username details for next time and you will only need to re-enter the password providing you use the same computer, web browser and/or shortcut link.

Searching for material

You can search for material by it’s common, formal, trade, manufacturer’s name, chemical formula or code number. Try to avoid general terms such as paint, oil or acid as there are many thousands of these in the database. If in doubt, just type in the name that you know. The fewer words you enter, the faster the search will be. The search engine automatically includes alternative British/US spellings. If you are unsure of the exact spelling of the material, type in part of the chemicals name eg. Type ‘hydrof’ for hydrofluoric acid. If the search engine does not find an exact match, it will search for the best matches and display them in the list. Chemwatch searches are not case sensitive so capitals don’t matter, however spaces do matter. Spaces count as characters so typing XYZ1234 for XY Z1 234 may not generate the correct result.
The search panel

Name/CAS field - Access to Vendor, Mini, Gold (M)SDS, Labels and Emergency Reports.
Vendor field - Lists parent company and subsidiary operating businesses as well as materials available in the database by that company. Includes access to Vendor, Mini, Gold, Labels and Emergency Reports.
Query builder - To enable user to create a query to apply in searching for materials by a specific search string (Tailored for advanced users).
Full - Search for materials from the full Chemwatch database path.
Own - Search for materials from the Own (customized) database path which may contain your company’s inventory.
Show Own - Lists your company’s own inventory registered in the Chemwatch database.
Language function – Available in 31 different languages. EN is English.

The search list screen

Once the search button is selected a list will generate. If exact matches are found, they will be displayed first.

Viewing a GOLD Safety Data Sheet (SDS)
Select Gold SDS and then select the material name from the list. The GOLD SDS loads.

A document icon, with a cog wheel in the middle, displays a navigation menu for the GOLD SDS. By hovering the mouse over this icon, the following menu will appear.

This menu will assist locating various sections of the SDS. By selecting the section, it will take you directly to it. You can also increase or decrease the font size for easier reading.

Contact Library Staff for further assistance