A+ Education contains in-depth coverage of the learning, teaching and management issues facing all teaching professionals, as well as, psychologists, social workers and training providers. A+ Education is produced by the Australian Council for Educational Research (ACER) and it includes full text articles and index records starting from 1978. Covering research for all levels of education, from early childhood to higher education, subject coverage includes classroom dynamics, education policy, student learning, teaching methods and teacher training.

**LOGIN**

A+ Education can be accessed by Hunter and Central Coast staff and students. Log in with your TAFE username and password. This can be found on the Database Passwords list. This list is available at your local Hunter and Central Coast library or online https://huntertafe.libguides.com/eresources (For the online version, you will need to log in with your TAFE username and password to open the passwords list).

**SEARCHING**

To search using a general keyword search, enter your search term(s) in the Search Query box. For only record results that provide access to the full downloadable version, click in the Limit Search; full text only check box and then click on the Search button.

For a more advanced search, and to limit your results, click on the Advanced Search tab. Select specific fields to search, combine terms and use truncation etc. You can also limit the search by publication year(s) if you wish.

**BOOLEAN OPERATORS**

Boolean logic defines relationships between terms in a query. The operators are **AND**, **OR** and **NOT**.

Select the search mode: “Boolean/Phrase”

- The **AND** operator combines search terms so that each search result contains all of the terms
- The **OR** operator combines search terms so each search result contains at least one of the terms
- The **NOT** operator excludes so the search result does not contain any terms that follow the operator

**WILDCARDS/TRUNCATION**

Wildcards allow you to match:

- both the singular and plural forms of a word
- words that begin with the same stem
- words that can be spelled in different ways

You can use the asterisk * symbol to truncate your search term.

For example: Austral* will retrieve Australia, Australian, Australasian etc.

The question mark ? stands for exactly one character.
To search all available Informit databases together, click on the Change Databases link located below the Advanced Search tab. Click on Select by Database Name. Tick all check boxes and then click on Update Selection. All databases will now be listed below the search tabs.

For accurate search terms, the Australian Thesaurus of Education Descriptions (ATED) contains the definitive reference on Australian education terminology. It reflects the terminology used to describe research and practice in Australian education.

**RESULTS**

The first 10 search results will be displayed. Clicking in the box beside each record adds it to a list.

To view this list, click on the View Selected link in the toolbar at the top of the search results to see all the records you have selected this search session. This list will be cleared once you log out or close your browser window. The list may be useful for your bibliography or further research.

The toolbar at the top of the search results list also gives you the option to Print, Save and Email citation details (i.e. Author, Title, Date etc.) of one or more records. This does not include the full text and it will not be in a referencing format. Please refer to our referencing guides at [http://huntertafe.libguides.com/ReferencingSystems](http://huntertafe.libguides.com/ReferencingSystems) for specific referencing style guidelines.

**OPENING and PRINTING FULL TEXT ARTICLES**

When Full Text articles are available, a link appears at the bottom of the record. Simply click on this link to open the full text article which can then be viewed, printed or saved.

**LOGOUT**

Click on the Logout button, at the top right-hand side of the screen, when you have finished searching. This will log you out of the database and clear your search history, and selected records list.

**PLEASE ASK FOR MORE INFORMATION AT YOUR LOCAL HUNTER OR CENTRAL COAST LIBRARY**