

Placing HOLDs on TAFEcat

<http://tafecat.tafensw.edu.au/tafecat.html>

Click on the TAFEcat TAFE NSW home page at <http://tafecat.tafensw.edu.au/tafecat.html>

- Select your campus library, and then click “Go to the catalogue”.



FIRST: Logon to TAFEcat

You will find your Library barcode on your TAFEcard

Hint! If you do not know your PIN contact the Library Staff for assistance

Enter your search words and choose your campus library. Then click on “Search”.



Select your item from search results list. Click on the Title to retrieve the Item Details.



Item information indicates that the item is checked out; you can now click “Place Hold” from the left hand panel.

Item Details

- Temp List
- +My List
- Place Hold
- Find more by this author
- Find more on these topics
- [Tweet](#)

Item Information

Title: Financial planning in Australia
Author: Taylor, Sharon (Sharon Maria)
Publication info: Sydney : LexisNexis Butterworths, c2005.
Physical description: xxxv, 793 p. : ill.
ISBN: 0409317969
Item info: No copies currently available. Place Hold .

Holdings

Albury Library
 332.024/FINA 3555072465323 Due: 28/1/2020

To view all TAFE NSW library holdings click [Change Display](#)

Pickup location defaults to your campus Library, i.e. Albury in this example. Select “Place Hold”.

Place Hold

Title: Financial planning in Australia / [Sharon Taylor] ... [et al.].

Author: Taylor, Sharon (Sharon Maria)

Pickup at:

Albury Library 

Place Hold  **Reset Query Values** **Cancel**

If the Hold is successfully placed, you will find the item listed on the results page. Check contact details carefully and click OK to complete the request.

Results of Hold Request(s)

 Donna
TAFEcard barcode:255550 

Your library will contact you by phone or mail when the items below are available.
The contact phone number we have for you is 02 6058xxxx 

If you have any questions please do not hesitate to contact # TAFE NSW - Albury Library on (02) 6058 2830

Hold(s) Placed

Financial planning in Australia
Taylor, Sharon (Sharon Maria)
332.024/FINA
Pickup at: Albury Library

Expiration date: 11/1/2020

NOTE:

Details of the “on hold” items can be seen on the “My Account” tab:



Click on “Review My Account” link, then click on the “Holds” tab:

My Account

[Account Summary](#) [Checkouts](#) [Previous Checkouts](#) [Holds](#) 

Title	Availability	Pickup at	Status
Financial planning in Australia Details	Unavailable	Albury Library	Active

If you no longer require one or more of these titles, please contact your TAFE NSW library to cancel the reservation.

Contact your local campus library for

- change in contact details
- cancelling existing holds when the item is no longer required

Find your [campus library](#) at <https://tafensw.libguides.com/contacts/riverina>